

**Burton Plantation Management Committee**  
Meeting held on 6<sup>th</sup> April 2005, at the Cricket Pavilion

**Present:** Derek Brewis (DB) Paul Rushforth (PR) Rachael Saunders (RSa)  
Robert Shields (RSh) Paul Sutton (PAS) Keith Topham (KT)

Item	Comments	Action
1	<b>Apologies</b> There were no apologies.	
2	<b>Proposed name of wood</b> RSh said that he had reported the name change to the Parish Council, who stated that they were happy with the name change. PR & PAS said they had had a couple of comments from people who, whilst sorry the name was changing, understood the reasons behind the change.	
3	<b>Management Plan</b> A quote was received from LRWT and accepted. Neill Talbot was provisionally going to carry out the work on 15 <sup>th</sup> May 2005. PAS said that Joan & Peter Shaw would be contacted later about the archaeological survey.	PAS ✓
4	<b>Initial works within wood</b> <i>Work to paths.</i> PR had done a good job with the coverage so far managed and had received positive feedback from a number of people about how much better things were. There is still a goodly pile of chippings left to spread (which needs to be moved before the opening on 1 <sup>st</sup> May). It was decided that as many people as possible would go up to the wood on Sunday 10 <sup>th</sup> April at 10:30 to help finish the task off <i>Signage.</i> RSh said that Viv Kenney was willing to do a map & he would to liaise with her.	All RSh
5	<b>Official 'Opening' proposed as Sunday 1<sup>st</sup> May, 2005</b> RSa confirmed that there was not a home cricket match on 1 <sup>st</sup> May, and it was agreed that the opening ceremony would take place then, starting at 2:30 pm. Ken Davies would be asked to duplicate leaflets that would then be circulated to the whole village. The Chair of the County Council had been invited by the Parish Council and we were just awaiting acceptance. It was agreed that all contributors should be personally invited before the general leaflet distribution took place. Because of the anonymous contributors, PAS said that he would sort out the invites to these contributors ASAP and then forward the invite to RSh for distribution to the rest of the contributors. The opening will consist of the Guest pulling a curtain off of the board. Tea and biscuits would be provided in the cricket pavilion. It was agreed that spouses would be asked if they could help with this task.	PAS/ ✓ RSh  All
6	<b>Fund raising/grant aid</b> It was agreed that we should follow up on the Borough Council's offer for more funding for on-going maintenance. RSh said he would talk to Ken to get the relevant correspondence. RSh said he would get quotes for fencing off the unwanted access points as per attached 'map' The Fete stand was discussed. PAS stated that the existing 'natural' display used last year was not particularly well received and that he would not have time to create another one before the Fete. Whilst the 'Historical' display from Joan & Peter Shaw was very well received, it was not deemed appropriate to contact them at the moment.	RSh  RSh
7	<b>Friends of the wood</b> This scheme would be launched at the opening ceremony and membership would be available at £5 per annum per person. Membership would also be available at the fete. DB said that he would sort out membership cards. There was the possibility of offering a newsletter in the future as an additional incentive to join the 'Friends'.	DB
8	<b>Date of next meeting</b> The next meeting will be at 7:00 pm on Wednesday 27 <sup>th</sup> April 2005, at the Cricket Pavilion.	